

**BOONE COUNTY BOARD OF
COMMISSIONERS MINUTES**

JANUARY 6, 2020

The Board of Boone County Commissioners met in a regular business session at 9:00 a.m. in the Boone County Office Building, Connie Lamar Meeting Room, #105, Lebanon, IN 46052 on January 6, 2020. Those present were Commissioner Jeff Wolfe, Commissioner Tom Santelli, Commissioner Don Lawson, Attorney Bob Clutter and Karen Lasley, Administrative Assistant.

The meeting was called to order by Board President, Jeff Wolfe at 9:00 a.m. followed by the Pledge of Allegiance.

IN THE MATTER OF APPOINTING NEW OFFICERS

Commissioner Wolfe made a motion to appoint Commissioner Lawson for President for 2020. Commissioner Santelli seconded. Motion carried 3-0. Commissioner Lawson made a motion to appoint Commissioner Santelli as Vice-President for 2020. Commissioner Wolfe seconded. Motion carried 3-0.

IN THE MATTER OF APPROVAL OF MINUTES

President Lawson presented the minutes from the meetings held on December 2, 2019 and December 16, 2019. Commissioner Santelli made a motion to approve both minutes. Commissioner Wolfe seconded. Motion carried 3-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Clutter requested that Boone County Highway Engineer, Craig Parks come forward to discuss an Amendment to INDOT projects. Mr. Parks presented an Amendment for the bridge replacement on 500 West. The additional maximum funds from LPA available for this project is \$17,600. Commissioner Wolfe made a motion to approve. Commissioner Santelli seconded. Motion carried 3-0.

Mr. Parks stated that he had received a request from the Army Corp of Engineers for certification of the bridge removal of the Jameson Street Bridge which was

completed a couple of years ago. Commissioner Santelli made a motion to approve their request. Commissioner Wolfe seconded. Motion carried 3-0.

Attorney Clutter presented an employment agreement for the Commissioners to approve for ratification. The agreement is with Pamela Shahan as a contractor for part time work effective January 1, 2020. Commissioner Wolfe made motion to approve. Commissioner Santelli seconded. Motion carried 3-0.

Attorney Clutter stated that they had received a request from the Economic Development Commission for a letter of support for funding for CEDS. The Commissioners explained that this is only a letter of support to request funding and funding is not coming from the County.

IN THE MATTER OF CHANGES TO THE EMPLOYEE HANDBOOK

Mr. Dennis Dunlap, Dunlap HR Consulting, was present and presented couple of changes to the employee handbook. The first change is if a part-time employee goes full-time, they will retain their original hire date. Commissioner Wolfe made a motion to approve. Commissioner Santelli seconded. Motion carried 3-0. The second change is the adoption of a PTO program which will allow employees the opportunity to utilize time away from work without the loss of compensation. If approved, the PTO program will be in effect January 1, 2021. Mr. Dunlap encouraged everyone to read Page 3 very carefully due to other revised policies prior to 2021. Commissioner Santelli made a motion to approve. Commissioner Wolfe seconded. Motion carried 3-0. Commissioner Wolfe requested that Ms. Lasley send out the PTO paperwork today to all Department Heads for them to share with their employees. The Commissioners advised employees to review the policy very carefully because if you do not use your time that you have you could lose them. Commissioner Wolfe stated that he and Dennis Dunlap will be having a workshop in the very near future to go over the changes and will be available for questions. The dates will be announced at a later date. Once we go online with ADP, then employees will be able to track their PTO. Mr. Ken Eastwood questioned when that might happen and the Commissioners stated hopefully, mid-March to the first of April.

IN THE MATTER OF CONTRACT WITH QUALITY CORRECTIONAL CARE, LLC FOR INMATE MEDICAL CARE

Sheriff Mike Nielsen was present and informed the Commissioners that they had one in custody death during 2019. Marion County did an investigation and the Marion County Coroner found that the inmate's death was due to a heart attack and had a medical history. The Department of Corrections investigated and stated that they could not have saved the inmates life. Sheriff Nielsen introduced Ms. Lisa Scroggins, owner of Quality Correctional Care, which Boone County has had a contract with for the last three years. Ms. Scroggins informed the Commissioners that they are involved in 67 counties in Indiana and if Boone elects to go with the 24 hour a day, 7 day a week inmate care program; they will become the 10th county in Indiana to do so. Sheriff Nielsen stated that they have approximately 3200 inmates a year not counting DOC inmates. After much discussion, Commissioner Santelli made a motion to approve the contract. Commissioner Wolfe seconded. Motion carried 3-0.

IN THE MATTER OF OLD BUSINESS

Mr. Ken Hedge, Boone County Surveyor, requested that the Commissioners appoint Mr. Doug Everett to the Drainage Board. The Commissioners stated that he had a very impressive resume'. Commissioner Wolfe made a motion to appoint Doug Everett to the Boone County Drainage Board. Commissioner Santelli seconded. Motion carried 3-0.

IN THE MATTER OF OLD BUSINESS

There was no old business.

IN THE MATTER OF STAFF REPORTS

Mr. Craig Parks, Boone County Highway Engineer, presented three R-O-W permits. The first was for Boone REMC to bore at 10020 E and 100 N. Mr. Parks stated that they have a blanket bond on file. Commissioner Wolfe made a motion to approve. Commissioner Santelli seconded. Motion carried 3-0. The next one was also with REMC for 2478 S and 875 E. Commissioner Wolfe made a motion to approve. Commissioner Santelli seconded. Motion carried 3-0. The last one was with Century Link on 500 W for a relocation of a bridge project. Butler Fairman will be designing the bridge at no charge. There is currently no bond.

Commissioner Santelli made a motion to approve. Commissioner Wolfe seconded. Motion carried 3-0.

Mr. Parks stated that INDOT is accepting applications for the First Community Crossing Call and he is requesting to submit an application for half a million dollars for road resurfacing. The second call he is requesting to request half a million dollars for bridges. Commissioner Santelli made a motion to approve and to approve Commissioner Lawson signing on behalf of the Commissioners once the final amount is determined. Commissioner Wolfe seconded. Motion carried 3-0.

Mr. Parks stated that he would like to again visit the issue they are having with Vectren's violations of the County's Ordinances. After much discussion, Commissioner Wolfe will phone them again and if they do not make any progress then they will possibly require a blanket bond on file. Commissioner Wolfe made a motion to table this until the next meeting. Commissioner Santelli seconded. Motion carried 3-0.

Mr. Parks requested approval of converting road 1100 East from 100 North to 200 North from gravel to hard surface. Mr. Parks stated that this year is the largest cut in road conversion funding. Parks indicated that to pave one mile it costs \$125,000 for material only. That is not including right of ways, ditches, labor, etc.. Commissioner Wolfe made a motion to approve. Commissioner Santelli seconded. Motion carried 3-0.

Commissioner Wolfe stated that he would like to clear up some confusion that seems to be going around the community and that is that the support letter which the Commissioners approved for Kirklin for their trail project was only a letter of support and there is no funding that goes along with that. This was merely to show our support of their trying to get funding.

Mr. Parks also indicated that the Holiday Bridge project is not taking any funding away for the road conversions.

Mr. Parks requested the Commissioners approve the material bids for 2020 with the exception of the fuel bid. Commissioner Wolfe made a motion to approve all the material bids with the exception of the fuel bid. Commissioner Santelli seconded. Motion carried 3-0.

Mr. Parks informed the Commissioners that Road 400 will be resurfaced this year and that as of today they had the temporary stop bars were placed today at 400 East and 100 South. In the near future, there will be LED lights on the Stop Ahead signs. Sheriff Nielsen stated that once that road is resurfaced, they will have extra patrols in that area.

Commissioner Lawson stated that a couple of weeks ago they experienced a spill in the basement of the Courthouse and the fire department was called and he chose to evacuate the building. Evidently some were not happy about his decision to evacuate but he emphasized that safety comes first and he will not cut corners or take any chances with the health of the citizens in our buildings or our employees. Commissioner Lawson thanked the Deputies and the first responders for their immediate reactions and help.

Attorney Clutter stated that since there is no one in the room from the Auditor's Office to attest to the signing of documents he requested that the Commissioners appoint Ms. Lasley as a Deputy Auditor. Commissioner Santelli made a motion to appoint Ms. Lasley as a Deputy Auditor. Commissioner Wolfe seconded. Motion carried 3-0.

Key requests were presented for Craig Parks and Lori Rapp for Facilities. Commissioner Santelli made a motion to approve. Commissioner Santelli seconded. Motion carried 3-0.

IN THE MATTER OF DOCUMENT SIGNING

Claims were presented and Commissioner Wolfe made a motion to approve. Commissioner Santelli seconded. Motion carried 3-0.

IN THE MATTER OF MAIL

There was no discussion regarding the mail.

With no further business President Lawson asked for a motion to adjourn. Commissioner Wolfe made the motion to adjourn and Commissioner Santelli seconded. Motion carried 3-0.

